

# Coastal Public Access and Risk Grants 2018-2019

## Guidelines for applicants

### About the program

The Coastal Public Access and Risk (CPAR) grant initiative provides financial assistance to Victorian coastal Crown land managers to reduce coastal risk and improve public access.

CPAR is the \$2 million competitive grants component of a \$7.2 million investment under the Victorian government's *Towards a healthy and resilient marine and coastal future*. 2018-19 is the second year of a two-year funding commitment, with up to \$1 million available in grants each year.

In addition to CPAR, the funding will support the Coastcare program, critical coastal asset maintenance, and greater traditional owner involvement in planning and management.

The objective of CPAR is to provide financial assistance to coastal Crown land managers for projects that reduce coastal risk through identification, mitigation and monitoring. Given the range of risks that are inherent in a dynamic coastal environment, this program aims to support a strategic and balanced approach to risk management along the Victorian coast.

This initiative builds on the great work achieved under the previous Coastal Environments Program grants – which saw over \$2.58 million in funding provided to 77 projects over four years.

The program is administered by the Department of Environment, Land, Water & Planning (DELWP) and is open to coastal Crown land managers in the state of Victoria.

**For more information on CPAR grants and to apply online visit:**

<https://www.coastsandmarine.vic.gov.au/grants>

### Available funding

Grants of up to \$150,000 are available to successful applicants.

The program provides a financial contribution to projects based on the annual revenue of the applicant coastal Committee of Management.

Applicant annual revenue	Maximum program contribution
< \$600,000	100% of project cost
> \$600,000	70% of project cost
<b>Parks Victoria</b>	50% of project cost

Applications that include a contribution from the applicant (either cash or in-kind) will be considered favourably, particularly for projects of high cost or applications requesting a large program contribution.

In-kind contributions will be assessed at \$30 per hour.



# Guidelines for applicants

## Projects that may be funded

The CPAR aims to assist coastal Crown land managers in developing and implementing projects that reduce risk and prioritise public access to coastal Crown land. DELWP recognises that projects will be varied given the range of risks and mitigation approaches.

All projects funded under the program must provide outcomes that contribute to the overall objective of reducing risk on coastal Crown land.

Projects that may be funded include:

### 1. Risk context development

- Risk assessment frameworks and guidelines
- Policy development

### 2. Risk identification, assessment and evaluation

- Feasibility/preliminary studies and investigations
- Condition or safety audits

### 3. Risk treatment

- Works supported by strategic risk assessments, Regional Coastal Plans, preliminary condition audits or engineering and geotechnical reports
- Removal of damaged or dangerous assets
- Renewal or replacement of coastal dependent assets or infrastructure
- Installation of signage and access barriers or fencing
- Construction of safe access structures (e.g. handrails, stairs, ramps)
- Engineering responses to geological and erosion risks

### 4. Risk monitoring

- Land stability monitoring
- Longitudinal studies (e.g. erosion, coastal processes, geotechnical)



## Eligibility and assessment criteria

Applications must meet the following criteria of eligibility:

### Project Location

- Coastal Crown land, as defined in the *Coastal Management Act 1995 s.3(1)*, where the reservation/ management status provides for public access

### Applicant

- Coastal Crown land manager

*Note: Although project proposals may involve other participating groups, only the appointed Crown land manager is eligible to apply.*

All eligible applications will be assessed against the following assessment criteria to establish relative priorities:

### 85% Proposal

- Consistent with the scope of the program
- Supports outcomes consistent with the program's objectives
- Consistent with *the Victorian Coastal Strategy 2014*
- Addresses a risk of significant priority and/or provides a strategic approach to a coastal risk mitigation priority
- Appropriate to the risk identified
- Provides value for money

### 15% Proposal

- Capacity (or access to appropriate resources) to deliver the project outcomes on time and to budget
- Requires program funding to complete the project
- Compliance with program requirements and conditions where projects have been funded in the past, including acquittals

# Guidelines for applicants

## Conditions of funding

Maximum program contributions are calculated as a percentage of the total project cost. For successful applications, the total project cost must be supported by written quotation(s) and details of in-kind contributions prior to payment of the grant.

Unless a variation is approved, discrepancies in project costs must be funded by the applicant.

Successful applicants are required to:

- Discuss projects with DELWP staff, which includes providing further information to support an application if requested.
- Complete the delivery of projects within 12 months of receiving funding, unless otherwise approved.
- Install signage acknowledging the CPAR grants program (applicable to high value projects only).
- Enter into a short-form Funding Agreement.
- Where applicable, complete tender works in accordance with Victorian Government requirements, including procurement guidelines.
- Obtain all necessary permits, approvals and consents prior to the commencement of any works.
- Complete and provide a project acquittal and any other completion reports required.
- Provide to the State any information or documents requested in relation to the project (including documents produced as a result of program funding).
- Be responsible for arranging and preparing specifications for tender and signing project agreements or contracts\*.

*\*Note: DELWP may be able to provide some assistance in preparing briefs, agreements and contracts, and on sourcing contractors with appropriate specialised expertise.*

Funding may be sought for projects prior to planning approvals being obtained. Work on coastal Crown land requires consent under the *Coastal Management Act 1995*. Approval can be sought through DELWP Regional Planning and Approvals.

## Projects that will not be funded

The grants program will **not** fund:

- Maintenance that should be part of the day to day management of the reserve, which includes operating costs such as salaries and utilities.
- Projects on reserves with limited public access, or relating to private land or assets.
- Projects supported by other government funding programs and initiatives such as those relating to local ports, recreational boating and fishing, sport and recreation and non-coastal dependent facilities or infrastructure.
- Tree risk studies or mitigation works.

The Program does not fund projects retrospectively (i.e. where projects have commenced prior to funding approval).

## Assessment process

The assessment process for grant applications is:

- Applications open **Monday 18 June 2018 at 9am**
- Applications close **Friday 20 July 2018 at 4pm**
- Project applications are reviewed to ensure eligibility against the funding criteria
- Applications are assessed by an independent risk assessor against the DELWP Risk Management Guidelines 2017
- Recommendations are sent to the Minister for Energy, Environment and Climate Change for approval
- Successful projects are announced
- Short-form funding agreements are signed
- Grant funds are provided and projects begin



# Guidelines for applicants

## To make an application

### Start an application:

<https://delwp1.force.com/publicform?id=a0h0B00001NwCAG>

### Re-open a saved application:

<https://delwp1.force.com/>

Supporting documents can be uploaded directly with your online application.

All applications must be discussed with a DELWP regional officer before submission (please refer to contact details included).

## Important dates

Online applications open:

**Monday 18 June 2018 at 9am**

Online applications close:

**Friday 20 July 2018 at 4pm**

## Regional contacts

### DELWP Barwon South West

**Louise Buckley** – (03) 5220 2008

[louise.buckley@delwp.vic.gov.au](mailto:louise.buckley@delwp.vic.gov.au)

### DELWP Gippsland

**Rodney Croft** – (03) 5152 0439

[rodney.croft@delwp.vic.gov.au](mailto:rodney.croft@delwp.vic.gov.au)

### DELWP Port Phillip

**Jacky Priestley** – (03) 9210 9403

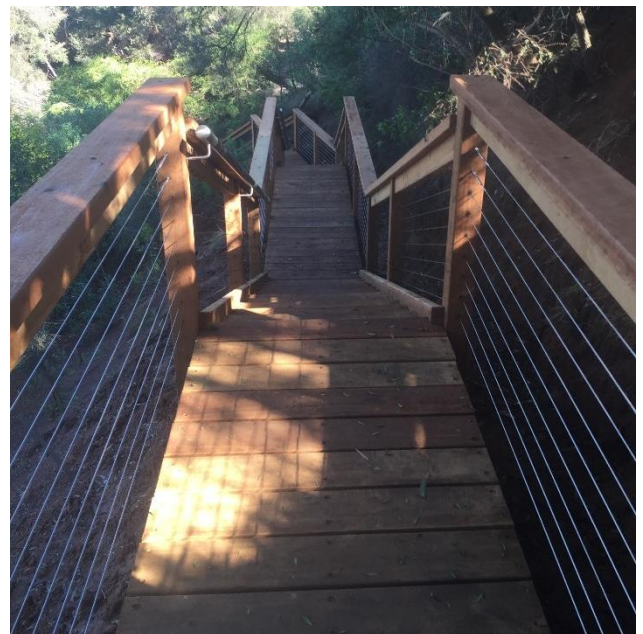
[jacky.priestley@delwp.vic.gov.au](mailto:jacky.priestley@delwp.vic.gov.au)

## Further information

For further information about the guidelines or the assessment process please contact the Coastal Grants Officer:

**Ben Johnson** – 0429 036 937

[ben.j.johnson@delwp.vic.gov.au](mailto:ben.j.johnson@delwp.vic.gov.au)



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